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MEMORANDUM FOR THE RECORD

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SUBJECT: Meeting with Ms. Judy Cahill of Hay Associates

1. On 19 October 1983 Ms. Judy Cahill of Hay Associates visited the Agency to discuss requirements for a review of the Agency's Health Benefits Program. Present at the meeting with Ms. Cahill were [redacted] (DD/OP/SP), [redacted] (OP/SP) [redacted] (C/BSD) and [redacted] (C/IB). The meeting lasted from 11:00 to 12:00 and was held in Room 5E56 HQS.

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2. Ms. Cahill was given a briefing on what we were specifically looking for in the health benefits study, i.e. basically an analysis of the ABP to determine if we are getting the most for our money. Ms. Cahill outlined how she planned to proceed in developing comparisons of existing plans and discussion took place on Ms. Cahill involvement in a formal presentation to Agency employees. The meeting concluded with Ms. Cahill stating she should have a preliminary report available by 2 November for our review. Refinement could be made at that time and a determination on whether we were heading in the right direction.

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